CIRCULAR

Sub.: Programme Migration option to B.Tech. students

An option to migrate from their currently admitted programme to another programme of their choice is made available for B.Tech. students, subject to the following conditions:

1.　Change of programme is permitted only among B.Tech. programmes offered by the University.

2.　Migration option is open to students who were admitted during the academic year 2018-19.

3.　Students who are interested in migrating to another programme specialization may apply for the same after the publication of Winter 2018-19 semester results. The following factors will be considered before their request is accepted.

　　a.　CGPA at the end of their first two semesters (Fall and Winter) carries 40% weightage.

　　b.　They should take two courses identified for this purpose during the first academic year and demonstrate good academic performance. The letter grades earned in those two courses carry 60% weightage. Such identified courses for various programmes are listed in Annexure I.

　　c.　They should have never 'failed' in any of their registered courses (no history of failures) and should not have received an 'F' or 'N' grade in the academic history.

4.　Only students who had paid their second-year fees before the set due date are eligible to **apply** for migration.

5.　Requests of students meeting the above conditions will be processed based on the above criteria. The number of seats available for programme migration will be 2% of programme's admitted strength.

6.   Any deficiency in meeting the minimum requirements of the programme migrated into shall be met by taking necessary bridge courses recommended for the programme, subsequent to migration.

7.   Final decision on the students permitted to migrate will be known only by the end of May 2019.

8.   Following will be the change in academic fees for students who are approved for programme migration.

    a.   Students who wish to migrate should accept to pay the higher of the two fees (of the same scholarship category) fixed for both programmes, if there is any difference between the two programmes. The excess second year fees due to migration should be paid before the commencement of next Fall semester. Fee defaulters will be reverted back to their original programme of admission.

    b.   In case the migration is from a higher fee to a lower fee, they need to pay their 3rd and 4th year fees that have already been fixed for the programme they migrate to. No refund of fees will be made to students from their first and second year fees due to their migration to a lower fee programme.

9.   Students who apply for programme migration shall pay a non-refundable amount of Rs. 1000 as "Application fee" on or before 10-04-2019. If their migration request is approved, they need to pay the non-refundable "Migration Fee" of Rs. 9000 along with the excess programme fee (as applicable) on or before 30-05-2019.

10**. Students who wish to migrate need to plan right from the beginning of their second semester (Winter) course registration by registering the specific courses identified for this purpose.** Students who had cleared the specified courses but not permitted to migrate can use those courses as their University Elective/ Audit. Students who failed to clear the courses are permitted to convert those courses into Audit. Students who fail to clear the registered courses (of other programmes) may clear the course by re-registering or by substituting with another University Elective course.

V S Kanchana Bhaaskaran

Dean (Academics)

Annexure I

B.Tech.				
Programme Migration courses				
School	Programme Name	Course code	Course title	Pre-req
SCSE	B.Tech. Computer Science and Engineering	CSE1003	Digital Logic and Design	NONE
		CSE2003	Data Structures and Algorithms	NONE
SELECT	B.Tech. Electrical and Electronics Engineering	EEE1002	Electric Circuits	NONE
		EEE1004	Engineering Electromagnetics	MAT1011, PHY1001
SENSE	B.Tech. Electronics and Communication Engineering	ECE1001	Fundamentals of Electrical Circuits	NONE
		ECE1002	Semiconductor Devices and Circuits	NONE
SENSE	B.Tech. Electronics and Computer Engineering	ECM1001	Circuit Theory	NONE
		ECM1002	Analysis of data structures and algorithms	NONE
SMBS	B.Tech. Civil Engineering	MEE1004	Fluid Mechanics	NONE
		CLE1003	Surveying	MAT1011
SMBS	B.Tech. Mechanical Engineering	MEE1002	Engineering Mechanics	NONE
		MEE1003	Engineering Thermodynamics	NONE